



Headliner Awards

Dutchess County Regional Chamber of Commerce 1st Annual Headliner Awards Nomination Form

Nomination Deadline: January 29, 2010

Nomination Requirements:

- Any business or nonprofit community service organization located in Dutchess County is eligible for the award.
- Nominees should be entered into only one category.
- Nominees must meet the qualification standards for the category in which they are nominated.
- Achievements by the business/nonprofit organization within the nomination category must inclusively apply to the period Jan. 1 thru Dec. 31, 2009.
- All questions on the nomination form must be answered. Supporting documentation can be included and must accompany the nomination.
- Nominations can be made by an employee of the organization, customer/client or member of the community. No self-nominations will be accepted.
- Nomination forms can be completed online at the Chamber website at www.dcrcoc.org/awards, e-mailed to tammy@dcrcoc.org, or sent to the Chamber's office at One Civic Center Plaza, Poughkeepsie, NY 12601 – attn: Tammy Cilione.
- Nominations must be received (postmarked) by the Jan. 29, 2010 deadline. Those received afterwards will not be considered for review.



Headliner Awards

Award Categories_

Please check the award category and the number of employees for your nominee:

Leadership in Organization & Community (business or nonprofit)

- 25 employees or fewer
- 26 – 100 employees
- 100 + employees

Outside-of-the-Box Innovator(business or nonprofit)

- 25 employees or fewer
- 26 – 100 employees
- 100 + employees

Green-Friendly Organization (business or nonprofit)

- 25 employees or fewer
- 26 – 100 employees
- 100 + employees

Sustainability in Current Economy (business or nonprofit)

- 25 employees or fewer
- 26 – 100 employees
- 100 + employees

Customer Service (business or nonprofit)

- 25 employees or fewer
- 26 – 100 employees
- 100 + employees



Questions to be answered about your Nominee_

Before completing the following questions, please review the awards categories' description and requirements. Limit your answers to questions on this form to 100 words or less. Submit supporting documents that demonstrate the nominee's program or accomplishments along with the form.

Nominee: _____

Company/organization name: _____

Contact name: _____ Title: _____

Mailing address: _____

City/State/Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Website address: _____

Nominator: _____

Your name: _____

Your company/organization (if applicable): _____

Your mailing address: _____

City/State/Zip: _____

Phone: _____ Fax: _____ E-mail: _____

- Are you: A customer/client Community member
 Work with nominee or representative through the DCRCOG
 An employee of the company/organization



Before completing the following questions, please review the Headliner Awards Categories' description and requirements form.

Please limit your answers on this form to 100 words of less for each question. If you have supporting documents that demonstrate the nominee's program or accomplishments, please submit them along with the form.

Leadership in Organization & Community:

Why do you feel the nominee should receive the Leadership in Organization & Community Award? (100 words or less)

Describe the efforts that the nominee has made in leading his/her company and within the community. Be as specific as possible about the nominee's activities including dates where appropriate. (100 words or less) Provide supporting documents if needed.

Briefly outline how the nominee's business or nonprofit organization has benefited from his/her leadership commitment in terms of qualifiers such as revenue sustained or grown, growth in products/services, employee retention rates, demonstrable aid to the community, etc. (100 words or less) Provide supporting documents if needed.

Outside-the-Box Innovator:

Why do you feel the nominee should receive the Outside-the-Box Innovator Award? (100 words or less)

Describe how the nominee's smart thinking brought an innovative perspective in management, technology, marketing, sales, or product/service to the organization. Be as specific as possible about the nominee's activities including dates where appropriate. (100 words) Provide supporting documents if needed.

Briefly outline how the nominee's innovative thinking, uniqueness and creativity produced positive results for its bottom line and achieved their desired results. (100 words or less) Provide supporting documents if needed.

Green-friendly Organization:

Why do you feel the nominee should receive the Green-Friendly Organization Award? (100 words or less)

Describe the nominee's green-friendly initiatives that made them more eco-friendly as an organization. Be as specific as possible about the nominee's activities including dates where appropriate. (100 words or less) Provide supporting documents if needed.

Briefly outline how the nominee's resourcefulness produced positive results for its bottom line and achieved their desired results. (100 words or less) Provide supporting documents if needed.

Sustainability in Current Economy:

Why do you feel the nominee should receive the Sustainability in Current Economy Award? (100 words or less)

Describe the nominee's strategic planning and activities in 2009 that helped them remain a sustainable business as well as aided them to continue on a growth path. Be as specific as possible about the nominee's activities including dates where appropriate. (100 words or less) Provide supporting documents if needed.

Briefly outline how the nominee's sustainability efforts produced positive results for its bottom line and achieved their desired results. (100 words or less) Provide supporting documents if needed.

Customer Service:

Why do you feel the nominee should receive the Customer Service Award? (100 words or less)

Describe the nominee's demonstrated exceptional customer service during 2009 that resulted in an increase in customer/client satisfaction, retention and referrals. Be as specific as possible about the nominee's activities including dates where appropriate. (100 words or less) Provide supporting documents if needed.

Briefly outline how the nominee's customer service produced positive results for its bottom line and achieved their desired results. (100 words or less) Provide supporting documents if needed.



Judging Nominations

Judging will take place in two stages. Initially, the judges will evaluate the nominations determining whether the nominee is eligible, the entry form is complete and the nominations for any one nominee are not duplicated in a single category. At that stage, the judges reserve the right to transfer a nominee into another award category if it is considered more appropriate. At the final stage of the judging process the judges will select the winners in each Award category.

Nominees will receive an award in one category only. If the entrant is a finalist in more than one category, the submission will stand in the category the judges feel the business has the strongest nomination.

If all of the nominations in any single category do not meet an appropriate standard of excellence, the judges will not give an award in that category. The judges' decisions are final.